City and County of San Francisco **Human Services Agency**

Gavin Newsom, Mayor *Trent Rhorer, Executive Director*

Questions may be directed to: Briana Moore @ 557-6482 or Kimberly Guillory @ 756-6034

Episcopal Community Services and San Francisco Interfaith Council
2008-2009 Interfaith Winter Shelter

INTAKE PROCEDURES

The Interfaith intake procedure is based on a ticket system. Priority for beds is given to those guests seeking a shelter bed and who have a weekly bed ticket. Here are the steps to the process:

1. Regular hours of operation are 7:00pm until 7:00am, seven days a week from November 23, 2008 through February 28, 2009.

2. Tickets are distributed on Sunday beginning at 7:00pm. They are distributed on a first come first serve basis until maximum capacity has been reached. (Each location has different capacity.)

3. Tickets distributed on Sunday may be used for the entire week, Sunday through the following Saturday. Initial ticket distribution for this season will begin at Trinity Church, 1331 Bush Street.

4. After all of the tickets are distributed, a person may enter the shelter on a stand-by status through the no-show of ticket holders.

5. Intake begins each day at 7:00pm. Tickets holders have until 7:15pm to present their ticket for entrance into the shelter. **Shelter users may not arrive at the church prior to 6:30pm.**

6. These slots are not reserved through CHANGES. For information on vacancies for one night only, call phone number Fred Thompson, Site Manager, at 756-5719.

7. After 7:15pm any remaining beds will be given for the night on a first come, first serve basis.

8. All persons upon entering the shelter must enter their name, signature, last four digits of social security number, date of birth and ethnicity on the daily sign-in sheet

9. Violence, alcohol, drugs and smoking inside the building are prohibited and may result in a guest being asked to leave the facility.

10. Guests are not allowed to store any of their belongings at the facility. Any property left at the shelter will be discarded the following morning. (There is no storage facility. However, clothes and shoes may be stored at Homeless Storage Facility at 150 Otis Street at 557-6339.)

City and County of San Francisco

Gavin Newsom, Mayor

Human Services Agency

Trent Rhorer, Executive Director

Housing and Homeless Division

Joyce Crum, Director

SAN FRANCISCO INTERFAITH COUNCIL
2008-2009 INTERFAITH EMERGENCY WINTER SHELTER PROGRAM

SHELTER SITE LOCATIONS

This winter's Interfaith Emergency Shelter Program will begin
Sunday, November 23, 2008
All shelter sites will open each night at 7:00pm.

Nov 23– Dec 13	**Trinity Episcopal Church** 1668 Bush Street (at Gough) Capacity of 80 men	Dinner and Breakfast provided
Dec 14– Jan 03	**St. Mary's Cathedral** 1111 Gough **Capacity of 100 men**	Dinner and Breakfast provided
Jan 04 – Feb. 17	**St. Mark's Lutheran Church** 1111 O'Farrell Street **Capacity of 60 men**	Dinner and Breakfast provided Enter from Geary Boulevard
Feb 18– Jan 31	**Trinity Episcopal Church** 1668 Bush Street (at Gough) **Capacity of 80 men**	Dinner and Breakfast provided
Feb 1 – Feb 28	**First Unitarian Church** 1187 Franklin Street **Capacity of 80 men**	Dinner and Breakfast provided Enter from Starr King Way

For any other information on Interfaith Emergency Winter Shelters,
please contact Kimberly Guillory at 756-6304.

Winter Shelter for Families

October 1 – March 31, 2009
6:00 pm – 7:00 am

Bethel AME Church
916 Laguna Street
(Between McAllister & Golden Gate Streets)
Capacity 25 families/50 individuals

For any other information about Emergency Winter Shelters,
please contact Betsy Eddy at 558-1933

IMPORTANT NOTICE

The Interfaith Winter Shelter Program
will begin on…

Sunday, November 23, 2008 at 7:00 pm
at the following location:

Trinity Episcopal Church
1668 Bush Street @ Gough Street
Sunday, November 23, 2008
through
Saturday, December 13, 2008

SHELTERS AND RESOURCE CENTERS:
These slots are NOT reserved through the CHANGES Reservation System.
To assist a client to reserve an Interfaith shelter bed after 7:00 pm, you MUST call the Interfaith Reservation Coordinator to ensure that space is available.
You may reach Fred Thompson at 415-756-5719

Please direct any other questions or problems to:
Briana Moore,
Emergency Services - Single Adult Shelters Programs Manager
557-6482

Please post and distribute widely